NAME ADDRESS

PHONE | EMAIL

TWITTER | PORTFOLIO

EDUCATION: BA / BS / MA / MS in [**AREA OF STUDY**]

Emphasis in [**INSERT DEGREE**]

Minor in [**INSERT MINOR**]

[**UNIVERSITY**] GRADUATION DATE: [MONTH / YEAR]

AWARDS: [LIST AWARDS]  
  
  
TECHNICAL SKILLS: [LIST SKILLS ex: SEO / Photoshop / etc.]  
  
  
STUDENT

ORGANIZATIONS: [LIST INVOLVEMENT IN STUDENT ORGANIZATIONS]

INTERNSHIP  
EXPERIENCE: [**JOB TITLE**] [**EMPLOYER**]  
 [CITY], [STATE] [START MONTH/YEAR] – [END MONTH/YEAR]

* [INSERT RESPONSIBILITIES]
* [ACHIEVEMENT 1]
* [ACHIEVEMENT 2]
* [ACHIEVEMENT 3]

[**JOB TITLE**] [**EMPLOYER**]  
 [CITY], [STATE] [START MONTH/YEAR] – [END MONTH/YEAR]

* [INSERT RESPONSIBILITIES]
* [ACHIEVEMENT 1]
* [ACHIEVEMENT 2]
* [ACHIEVEMENT 3]

STUDENT WORK

EXPERIENCE: [**JOB TITLE**] [**EMPLOYER**]  
 [CITY], [STATE] [START MONTH/YEAR] – [END MONTH/YEAR]

* [INSERT RESPONSIBILITIES]
* [ACHIEVEMENT 1]
* [ACHIEVEMENT 2]
* [ACHIEVEMENT 3]

[**JOB TITLE**] [**EMPLOYER**]  
 [CITY], [STATE] [START MONTH/YEAR] – [END MONTH/YEAR]

* [INSERT RESPONSIBILITIES]
* [ACHIEVEMENT 1]
* [ACHIEVEMENT 2]
* [ACHIEVEMENT 3]

VOLUNTEER   
EXPERIENCE: [**JOB TITLE**] [**EMPLOYER**]  
 [CITY], [STATE] [START MONTH/YEAR] – [END MONTH/YEAR]

* [INSERT RESPONSIBILITIES]
* [ACHIEVEMENT 1]
* [ACHIEVEMENT 2]
* [ACHIEVEMENT 3]